

Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

- [P] Paul Boevers (PB), Transportation & Parking Services
- [P] Deanna Britton (DB), College of Liberal Arts & Sciences
- [] Joshewa Fulton (JF), Global Diversity & Inclusion
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Michael Jantzen (MJ), Office of Information Technology
- [P] Aaron Landreth (AL), Office of Information Technology
- [] Nate Parsons (NP), Graduate Employee Union
- [P] Joe Potter (JP), Facilities & Property Management
- [P] Clare Quinn (CQ), College of Liberal Arts & Sciences, Chair
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Elena Sokol (ES), College of Urban & Public Affairs
- [P] Karin Waller (KW), Global Engagement & Innovation

Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation
- [P] Erin Burns (EB), Helen Gordon Child Development Center
- [] Abby Chroman (AC), School of Business
- [P] Becky Hale (BH), Human Resources
- [] Mike McNerney (MM), Campus Public Safety Office, Vice Chair
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [P] Gaby Sysyn (GS), Center for Student Health & Counseling
- [P] Mercedes Youngston (MY), Smith Memorial Student Union
- [] Leslie Walters (LW), Facilities & Property Management

Alternate:

Ad Hoc:

Meeting Call to Order

Date: 11/9/2022

Time: 1:03 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is [X]
- Minutes approved with minor corrections []
- Minutes not approved – corrections required []
- Minutes not approved – quorum not met []



Announcements

(Whom provided by, description of the announcement, date of event or impact, if applicable)

- Welcome new member Michael Jantzen (MJ), OIT! MJ replaces Aaron Landreth for OIT.

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 9/8 UPDATE, EH followed up per ergonomics - recommended taking breaks, evaluating setup and tools, etc. Blackstone Room 207 ceiling, FAP C plumber working in a small space on tub drain and elbow began to hurt. No time loss and did not seek medical attention. 801 SAIF claim filed. 10/4, SHAC Dental Services Clinic, SHS UP Staff Dentist lacerated finger while removing a dental implant. Missed 3 hours of work, filed an 801 but no medical tx.
- 10/10, Shattuck Hall Main Office, Office Specialist's wrist began to hurt from not having ergonomic mouse. Sought medical tx, does not want to file SAIF claim at this point.
- 10/15, Ron Tonkin Field (Hillsboro) AsstDir removed weight that was holding a door open and dislocated his shoulder. 801 filed and sought medical tx.
- 10/20, Cramer Hall Room #324 Graduate Teaching Assistant - EE and student tried to pull screen down and it came crashing down onto both of them. Missed 2 days of work.
- 10/21, PSU Bike Hub, student cut thumb on bike chain. Received medical treatment and filed an 801.

Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 10/31, entryway to bike room. Individual was taking bike into building, smashed and cut finger. Room does not have an ADA accessible button. EHS to look into.

Quarterly Inspection Update (provided by EHS staff)

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- [Inspection Sheet \(blank\)](#)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)

- 10/12, CQ and JR, October Presentation on Workplace Deescalation Training to be rescheduled, TBA - possibly December or January. MM out sick and unable to complete today.
- 10/12, JR and JP to follow up with KMC slip, trip, and fall hazard (KW). JR, JP, KB reviewed and treads meet criteria and do not need further action.

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- ES - Inquired about workplace ergonomic assessments, EH to assist if needed.
 - See EHS ergonomics for more information: <https://www.pdx.edu/environmental-health-safety/ergonomics>
 - ADA buttons are not available on all URBN suites, but are not required
- MJ - FAB 2nd floor office ADA door button is not apparent, is likely a stainless steel post. Button may need additional signage. JR can assist if needed
- JR -
 - Wildfire smoke event last month - EHS is investigating better communication for individual departments/programs and more accurate air quality station measurements.
 - Reminder for winter weather - remember to discuss procedures with your team. Incident management teams will review the weather ahead of time and alert about any closures at approx.

- EHS and HR is working to make workplace related injury forms easier to access on the webpage
- Reminder that training registration links are on previous meeting minutes and reminders will be sent out as needed
- Completed light walk recently and has a list of items to be corrected.
- EB - Increase in trash being dumped between Parking Structure 3 and HGCDC, including biohazards and needles. Work orders are being inputted and situation appears to be improving, but will need to be reviewed.
- DB - Personal incident of vandalism and is concerned about safety on campus, particularly parking structures after dark, and spoke to PB about personal options. Did not leave personal belongings in the car and was still vandalized, several others experienced the same.
 - Witnessed two other possible incidents of vandalism (broken glass, etc.) at UCB
 - Reminder to call CPSO for incidents, 911 is a valid resource but CPSO will not know if 911 is used.
 - Other faculty members at Speech and Hearing Department concur, and avoid being on campus late into the afternoon and evening because of safety concerns.
 - Patient of Speech and Hearing Department was vandalized as well. One faculty member expressed concerns (particularly over recent Asian-American hate crimes) and expressed that she actively avoids coming to campus.
 - Per EH, CPSO has hired 6 new student safety ambassadors. DB also suggested more cameras and improved lighting in parking garages. MM, CQ, others, have discussed these safety concerns and are working to address them. Check in with MM for further concerns.
- JP -
 - Reminders for personal safety: do not leave backpacks, purses, coats, or any personal items in your car. UCB and its stairwells are often problematic, as well as the west side of campus ex. Hoffmann Hall. Be aware and use the buddy system.
 - For winter weather, particularly outside workers: layer up, it's easy and can always be removed.

New Action Items

(Date reported, description of action item/safety concern, whom it was assigned to)



- CQ will reach out to MM to reschedule Workplace Deescalation Training.

Meeting Adjourned

Time: 1:54 pm

Next Meeting

Date: December 14, 2022

Location: Zoom